



Application for waiver of registration fees: Short-term registration

Section 120A of the *Occupational Therapists Registration Act 2001*

The *Occupational Therapists Registration Act 2001* allows for practitioners to apply for general or special purpose registration of up to 5 weeks, for which no application fee or registration fee will apply.

To grant a waiver of fees on the basis of short-term registration, the Board must be satisfied that the applicant has a good reason for a period of registration of that length.

For consideration of a fee waiver, an applicant **MUST** submit this form with:

- a complete application for registration (for the relevant category). (**Note: DO NOT** submit a fee with your application for registration. If the Board refuses your request for a waiver of fees you will be advised immediately and given an opportunity to provide the relevant fees. In such a case your application will not be processed until the fees have been received.)
- any relevant supporting documents (e.g. appointment letter indicating location of practice, confirmation and period of volunteer practice etc.) confirming the continuous period of registration (not greater than 5 weeks/35 days) being sought.

Personal details:

Title Mr Mrs Ms Miss Dr Other (specify) _____

Family name

Given name(s)

Phone number(s)

Email address

Date of birth (dd/mm/yyyy)

Planned dates of work:

Commencement (dd/mm/yyyy)

Finish (dd/mm/yyyy)

Reason: (must match supporting documentation)

Applicant's signature:

Date

OFFICE USE ONLY

Decision:

Signature: _____

Date: _____